P60 End of Year Certificat	te
Tax year to 5 April 2012	Surname
	Forenames or initials
To the employee:	National Insurance number Works/payroll number
Please keep this certificate in a safe place as you	
will need it if you have to fill in a tax return. You also need it to make a claim	
for tax credits or to renew your claim.	Pay and Income Tax details
It also helps you check that your employer is	Pay Tax deducted
using the correct National Insurance number an	d for previous £ p
deducting the right rate of National Insurance	In previous employment(s)
contributions.	if refund mark 'R'
By law you are required to tell HM Reven	
& Customs about any income that is not fully taxed, even if you are not sent a tax	employment
return.	
HM Revenue & Custo	Total for year
	, [
Employee's Widows & Orphans/Life Assurance	
The figures marked ★ should be used for contributions in this employment	
your tax return, if you get one	Final tax code
Tillal tax code	
National Insurance contributions in this employment	
NIC Earnings at the Earnings above	
table Lower Earnings the LEL, up to	PT, up to and UAP, up to and contributions due on all
letter Limit (LEL) and including t	
(where earnings Primary are equal to or Threshold (PT)	Accrual Point (UAP) Earnings Limit (UEL)
exceed the LEL)	
£	£ £ p
Statutory	£ p Ordinary £ p Additional £ p
Statutory payments included in the pay 'In this	Statutory
employment' figure above	Paternity Pay Pay Pay
Statutory	£ p
Adoption	
Pay	
Other details	Your employer's full name and address (including postcode)
Student Loan deductions £	
in this employment	
(whole £s only)	
	Employer
To employee	PAYE reference
	Certificate by Employer/Paying Office:
	This form shows your total pay for Income Tax purposes in this employment for the year.
	Any overtime, bonus, commission etc, Statutory Sick Pay,
	Statutory Maternity Pay, Ordinary Statutory Paternity Pay, Additional Statutory Paternity Pay or Statutory Adoption
	Pay is included.